intercultural meetings, online.

technical guide

IMO

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Introduction

Aligning on the digitalisation of the Erasmus+ program, online activities have multiplied for several years. With the increase of online activities, came along the way difficulties for us, youth and student associations, when organising them. Indeed, it can be difficult to engage participants, to deal with technical difficulties, to motivate volunteers to organise the activities etc.

On the other hand, most of the activities usually set up to facilitate meetings between local and international young people around intercultural and linguistic themes or even European citizenship are usually carried out face-to-face. We, as youth and student associations carrying out this type of activities, have severely been weakened by the current situation as we were forced to transform our activities into online ones. We did not always have the technical, human and financial resources to combat the crisis and ensure continuity in our actions. Existing needs and difficulties have therefore been reinforced with the pandemic.

Even though it has been complicated, online activities have nevertheless revealed their perks and opportunities. Digitisation wasn't prioritized by NGO's, Schools, or other institutions. Now that we have to work online and still get something done, we created many tools, platforms and activities to try making an online-event as special as an offline-event. They can allow us to be even more creative, to gather easily people living in different cities or countries, to diversify the participants (people with disabilities, shy people for whom it can be difficult to come to a face-to-face event etc.), etc. Online activities must be seen as something complementary to face-to-face activities and not specially set to substitute them.

THE PARTNER ORGANISATIONS

The Intercultural Meetings Online project gathers 4 youth associations in order to pool our knowledges and best practises :

ESN France and **ESN Spain** are two national organisations of the Erasmus Student Network (ESN), a network in more than 40 countries and 500 cities, welcoming international students and raising awareness about international mobility among local youth.
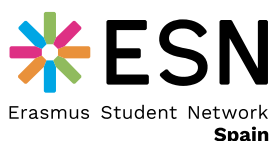
Les Jeunes Européens - France is a pro-European organisation wishing to bring together young people from 16 to 35 years old who want to build a more democratic Europe that is closer to the citizens. We campaign for an active European citizenship, especially among young people.

SV-Bildungswerk is a German organisation working with young people to transfer knowledge in a sustainable way. Young people can learn how to prepare and facilitate their own workshops. Our peer-to-peer-approach gives facilitator and participant the opportunity to work together on the same level and learn from each other.

THE PROJECT OUTCOMES

This project aims at supporting youth and student associations in order to continue carrying out quality intercultural activities even online. It will give concrete means to enable us to easily organise and facilitate online activities.

To achieve these objectives, the Intercultural Meetings Online project is creating three tools:

- A pedagogical guide (this one) with online activities frames on the following themes: language learning, intercultural encounter and raising awareness of European citizenship;

- A technical guide with tips on how to use certain digital tools for activities described in the pedagogical guide;

- A communication kit to provide social media contents to make young people want to participate in online activities.

PRESENTATION OF THE TECHNICAL GUIDE / WHY ARE WE WRITING THIS GUIDE?

After giving advice about online facilitation and ideas of online intercultural activities in the pedagogical guide, we wanted now to give you the keys to choose and use the relevant digital platforms for them.

In this guide, we want to specify how to use some digital tools to host your activities and to make them more interactive and engaging. The main fears or drawbacks of organising online events are the occurrence of technical difficulties and not knowing how to use the tools.

Moreover, there is now a larger offer of digital tools and platforms and choosing between all these possibilities can be a tough thing. Which one offers the possibility to create break-out rooms ? Quizzes ? Polls? etc. Which one is free ? We will give you here some recommendations about our favourite digital tools!

This guide is thus designed to show you how digital tools are nothing to be afraid of and can even allow you to be more creative and to be innovative in the creation of activities. The goal here is not to list every digital tool and platform that exists but to present you a selection, adapted to the needs and specificities of intercultural activities organised by youth organisations, and to show you how these tools can be used in service of the activities described in the pedagogical guide.

In the following pages you will find our suggestions/recommendations for digital tools

- to host the activit;

- to brainstorm;

- to create quizzes, polls.

Enjoy your reading !

CONNECTION TOOLS

The choice of the platform to host your activity is particularly important. There are so many virtual platforms that choosing one of them can sometimes be very complicated. If your activity is a simple one, a platform like Zoom or Google meet could be enough, but if you need something more specific you may also need an additional platform/digital tool. In all cases the platform(s)/digital tool(s) should be chosen according to three main criteria:

- **The specifics of your activity** (do you need to interact with the participants, to do some polls or quizzes, to divide them into break rooms?)
- **Your own technical capabilities** (you must be able to be comfortable with the platform) .
- **The habits of your audience** (from which device will they attend the activity? Are they familiar with the tool or will they use it for the first time? Do they already know this platform or will they have to download it before and to take a few minutes at the beginning of the activity).

In this section, we present you a few connection tools that could be used for your intercultural activities online.

Zoom

[Zoom](#) is the most popular Online-Meeting Platform in the work-context. Not only big enterprises use it but also many universities offer free accounts for their students to communicate with each other. It was founded in 2011 and is used by over 1.8 billion people (2022).

WHY SHOULD YOU USE IT?

Zoom can be used for both big events and small ones. Especially the break-out-rooms, the screen-sharing-feature, the easy accessibility is perfect for organizing an online event with small-group-activities, presenting results of your activities or sharing a presentation with your participants. Everyone can make an account and use the platform, but to access the whole features, you have to pay. You can use the browser-version as well as the mobile app for android-, windows- and apple-devices.

LINKS OF EXISTING TUTORIALS

- [Using Breakout Rooms During a Meeting](#)

- [Sharing Your Screen](#)

PROS & CONS

PROs	CONs
- Easy to use. - Possibility to create break-out-rooms. - Possibility to create polls and quizzes within a meeting. - Private chat-function. - Screen-sharing. - You can use all features in the free version.	- Privacy (Zoom is an american enterprise and as such, its headquarters are in the U.S where the European privacy-laws don't apply). - If you really want to work with it in a professional matter, you'll have to pay. - Not very interactive. - Students already use this platform a lot in online classes.

SIMILAR TOOLS

A similar tool is [BigBlueButton.](#)

Google Meet

Google Meet is a meeting- and instant-managing-platform included in the services of Google. It has become more popular in the last 2 years due to the pandemic and the necessity of working and meeting online. From April 2020 all its features are free for everyone to use. In 2020 this platform hit its 50 million download mark.

WHY SHOULD YOU USE IT?

Due to the fact that Googlemeet is included in the free Google services it is super easy to use and to create a meeting. You don't have to use or download another tool. You can send invites for a meeting by typing in the Gmail addresses of the participants and they can join by clicking on a link in a mail.

LINKS OF EXISTING TUTORIALS

- How to Use Google Meet - Detailed Tutorial

PROS & CONS

PROs	CONs
- Included in the Google-Services - Has an mobile app - Participation via telefon is possible - Screen-sharing - Virtual backgrounds - Very easy to create a link for the meeting if you already use gmail	- Privacy (Zoom is an american enterprise and as such, its headquarters are in the U.S where the European privacy-laws don't apply). - If you really want to work with it in a professional matter, you'll have to pay. - Not very interactive. - Students already use this platform a lot in online classes.

SIMILAR TOOLS

Similar tools are jitsi meet or webex .

Microsoft Teams

Teams is a software developed by Microsoft in 2017 which replaced the tool Skype, from the same company . MS Teams is not only a video-chat-platform but more a project-management tool, used by a lot of organizations and small companies. Besides creating online meetings you can split your group into several teams with their own chat, calendar and documents

WHY SHOULD YOU USE IT?

The video-chat-feature itself is pretty easy to use. You have a chat-function and you can share your screen. The free version gives you the opportunity to have an event with up to 100 people. MS Teams also comes with an mobile app which makes it even easier to access for your participants.

LINKS OF EXISTING TUTORIALS

* Microsoft Teams Tutorial

PROS & CONS

PROs	CONs
- Chat- and privat-chat-function - Whiteboard-feature - Screen-sharing - Virtual backgrounds - Up to 100 participants with the free version - Mobile app	- No break-out-rooms with the free version - Only 60 minutes-meetings with the free version - Your participants have to have a microsoft-account to join

SIMILAR TOOLS

Similar tools are Skype or Gotomeeting.

Discord

Discord is a popular group-chatting, launched in 2015, originally made to give gamers a place to build communities and talk. With the pandemic, its popularity boomed as more people have worked, played games, and socialized online. The platform says it has now more than 140 million active monthly users so there are great chances that participants from your activities already know it and use it!

WHY SHOULD YOU USE IT?

Discord is an interesting tool if you plan to organize activities in which participants have to frequently be divided into sub groups and to easily talk with different people (in a group or with one specific person). For example Language Café, Country meetings or European Parliament Simulation which are described in our pedagogical guide. As it is widely known and used by teenagers and young adults there is a big chance that your audience will already be familiar with the platform. On the contrary, it is less suitable for plenary events with a large number of people such as conferences.

LINKS OF EXISTING TUTORIALS

- How Discord Works in 148,000 Miliseconds or Less

PROS & CONS

PROs	CONs
• A tool known by many	• Video chat limited to 25 people
• Possibility to easily create break- out rooms and to share your screen	• Takes up a fair amount of RAM.
• A less conventional tool	• Privacy issues
• Allows you to keep track of conversations	• More time needed to prepare the platform for your event
• Easily customizable	• No possibility to record your event
• Most of the services are free	
• No limitation in the number of participants	

Gather.town

Gather.town is a web-conferencing tool but with the added component of seeing the virtual "room" you and others are occupying, and with the possibility to move around and interact with other participants based on your locations in the room, just like real life. After having chosen the look of their avatar, users easily start and end side conversations and chats, or return to a main speaker just as at a real-world conference or other gathering.

WHY SHOULD YOU USE IT?

Gather.town is an interesting tool if you plan to organize activities with a small number of participants, in which they have to frequently be divided into sub groups and to easily talk with different people (in a group or with one specific person). For example Language Café, Country meetings or European Parliament Simulation which are described in our pedagogical guide. Its «video-game» aspect takes the 'Zoom fatigue' out and stimulates the participants. As Discord, the platform is, on the contrary; less suitable for plenary events with a large number of people such as conferences.

LINKS OF EXISTING TUTORIALS

- Welcome to Gather! Getting Started with Your First Event!

PROS & CONS

PROs	CONs
• Easily customizable • Improved interactivity • A platform which gamifies the working environment • Imitate in-person activities • Possibility to easily create break- out rooms and to share your screen	• Free up to 25 participants • More preparation time is needed • A less known platform • No possibility to record your event • A platform only available in English • No possibility to share files and documents by chat

SIMILAR TOOLS

For similar platforms you can also check Wonder or Topia!

SCREENSHOTS
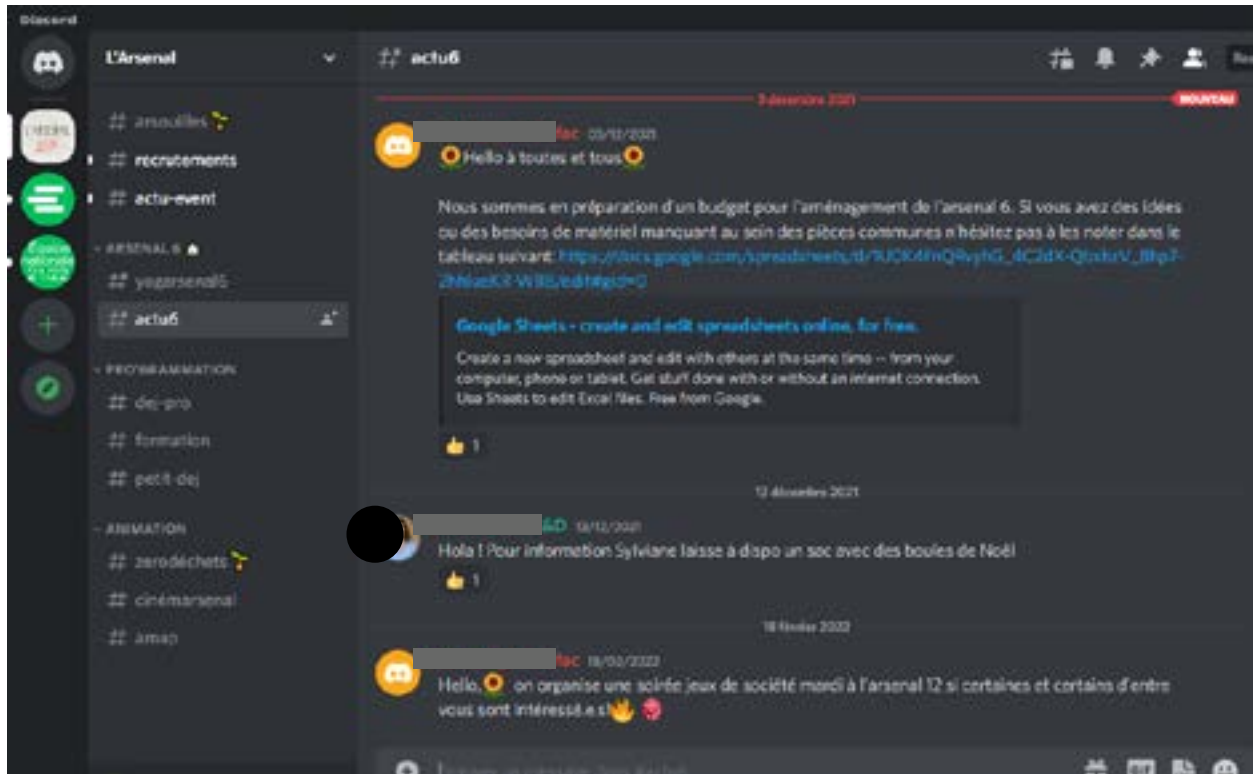
Discord screenshot

Gathertown screenshot

FEATURES CHARTS

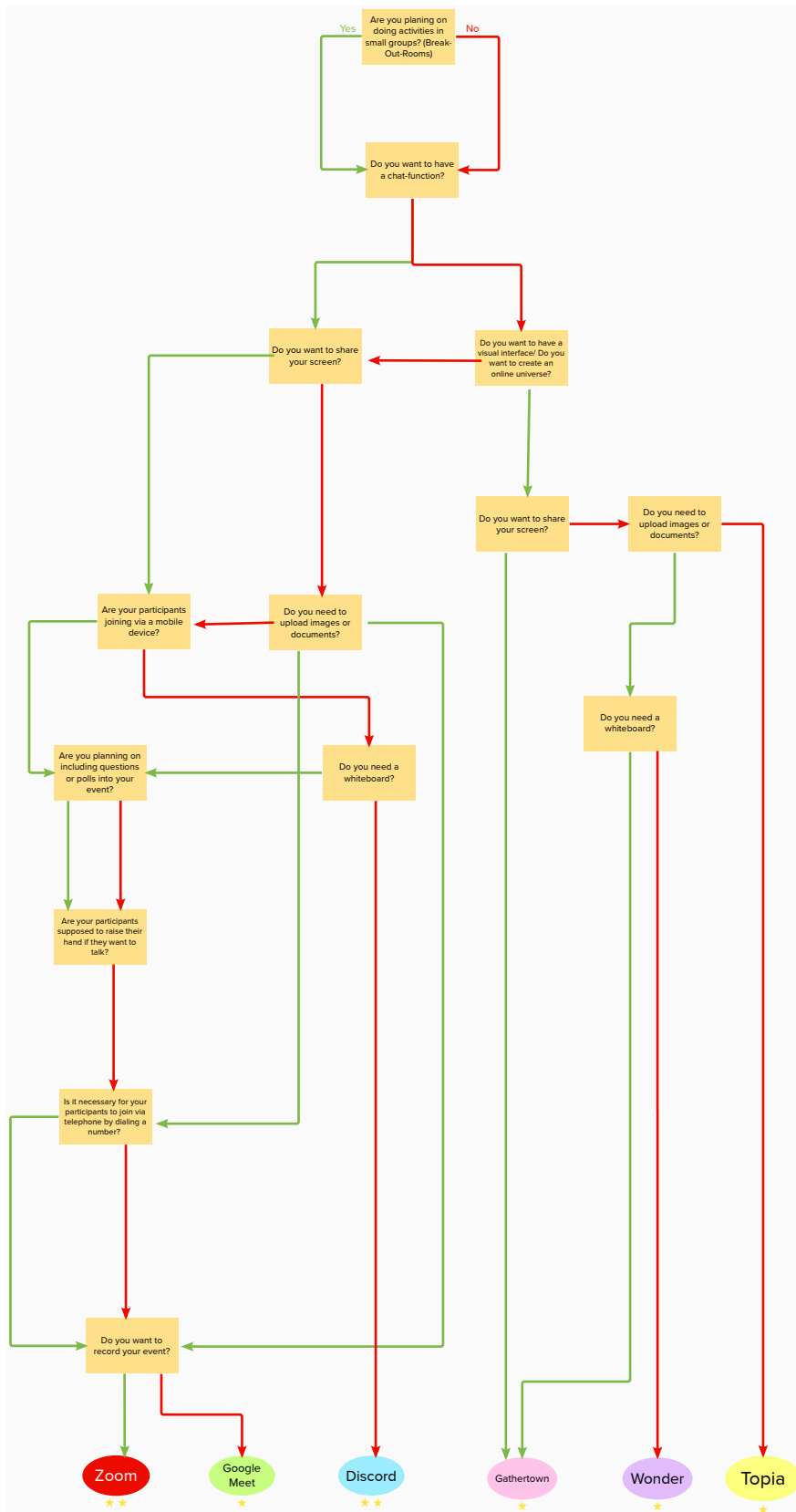|	EASY TO USE/ LEARNING CURVE	FREE VERSION	POSIBILITY OF BREAKOUT ROOMS	VISUAL INTERFACE/ CREATING A UNIVERSE	POSIBILITY OF LOADING IMAGES / DOCUMENTS	CHAT FUNCTION	CALL ENCRYPTION BETWEEN ALL USERS
ZOOM	**	Until 100p and 45min	X		X	X	X
GOOGLEMEET	*	Until 250p	X			X	
DISCORD	****	As many people as you want	X		X	X	
GATHERTOWN	****	Until 25p	X	X	(x)	X	

Stars from 1 being easy to 5 being difficult

	ABILITY TO JOIN MEETINGS THROUGH A WEB BROWSER OR THROUGH ANDROID OR IOS APPS	SCREEN-SHARING	ABILITY TO CALL INTO MEETINGS USING A DIAL-IN NUMBER IN THE US	RECORDING	POSSIBILITY TO RAISE HAND	POSSIBILITY TO HAVE A WHITE BOARD	POSSIBILITY TO HAVE CREATE A SPACE FOR Q&A AND/ OR POLLS
ZOOM	X	X	X	X	X	X	X
GOOGLEMEET	X	X	X		X	(x)	x
DISCORD	X	X	X				
GATHERTOWN		X	X		x	(x)	

(X) : not directly on the tools but buttons can allow you to send you to a link.

FLOWCHARTS / LOGIGRAMS

Are you planing on doing activities in small groups? (Break-Out-Rooms)
— Yes / No

Do you want to have a chat-function?

Do you want to share your screen?

Do you want to have a visual interface/ Do you want to create an online universe?

Do you want to share your screen?

Do you need to upload images or documents?

Are your participants joining via a mobile device?

Do you need to upload images or documents?

Do you need a whiteboard?

Are you planning on including questions or polls into your event?

Do you need a whiteboard?

Are your participants supposed to raise their hand if they want to talk?

Is it necessary for your participants to join via telephone by dialing a number?

Do you want to record your event?

Zoom ★★
Google Meet ★
Discord ★★
Gathertown ★
Wonder ★
Topia ★

BRAINSTORMING TOOLS

Some activities require asking questions to participants or to make them reflect about something. In order to gather their inputs and make the activities more attractive and dynamic, brainstorming tools are a must-have! In this category, as in the others, there are so many options to choose from. Nevertheless, the features and especially the learning curve are very different from one to another, so this is something that you have to bear in mind -according to the provided time during the activity for the brainstorming part- to make the final choice.

Miro

Miro is the online collaborative whiteboard platform that enables distributed teams to work effectively together, from brainstorming with digital sticky notes to planning and managing agile workflows.

WHY SHOULD YOU USE IT?

This tool offers an infinite whiteboard that you can organize whatever you want in order to prepare workflows, pros and cons lists, brainstorm ideas, etc. We strongly recommend you to prepare the whiteboard before the activity, so the activity is more intuitive but also the participants do not find a white canvas, which can be scary in a tool with a long learning curve as this one. You need to create an account for using Miro but it's very simple.

You can use it in activities such as the Initiation of the sign language activity, for gathering the initial thoughts of participants. Miro is also an interesting platform for gathering feedback at the end of the activity. For example, you can use it for a Dartboard.

LINKS OF EXISTING TUTORIALS

- How to Get Started With Miro

PROS & CONS

PROs	CONs
• Aesthetically	• Long learning curve
• Big room for creativity	• If the canvas is completely empty, it can be scary
• Templates for starting the canvas	• Need to pay for the premium version

Deviantart Muro

DeviantArt Muro is an online drawing app for both desktop and mobile devices, allowing users to create complete works of art in ways never before realized by digital drawing programs, and it's completely free!

WHY SHOULD YOU USE IT?

This app allows you to paint using different brushes, in different layers, and also upload your work directly to your DeviantArt account. It can be used in activities such as the Initiation of sign language or the Alternative forum for building an intercultural society, when participants need to express themselves, so using a tool like this allows them not only to draw but to write messages.

LINKS OF EXISTING TUTORIALS

- deviantART Muro

PROS & CONS

PROs	CONs
• Free tool • Room for creativity • Focused on drawing • Easy to use	• Basic tools • A little bit obsolete • Need to pay for some functionalities (some brushes for example)

Padlet

Padlet is a digital tool offering a single place for a notice board. You can post text, videos and images from a mobile device or a desktop. Many people can post to the same board at the same time, making it very suitable for collaborative work and the creation of projects.

WHY SHOULD YOU USE IT?

Padlet is widely used among teachers, nowadays a lot of children and students are used to work with this tool so if the target of your activity is among them, it is highly likely that they know how to use it. You can use it for ice breaking games such as Who is who or activities such as the Moving debate, where participants need to express themselves in different ways.

LINKS OF EXISTING TUTORIALS

- Learn how to use Padlet - 2021 tutorial

PROS & CONS

PROs	CONs
- Posts are automatically saved - No account needed to participate - Shareable - Intuitive use - you can delegate ToDo's to other people	- Some features online available for Premium accounts - Inappropriate content may be created by other users on the site - Free only up to 3 padlets

Jamboard

[Jamboard](#) is a digital whiteboard that let you collaborate in real time using either web browser or mobile app.

WHY SHOULD YOU USE IT?

It is another tool widely used by teachers, so most students know how to use it. As it is a tool made by Google, the integration with other tools such as Google Drive, Docs or Slides is really easy. Up to 50 participants can work on a jam at once.

LINKS OF EXISTING TUTORIALS

- [How To Use Google Jamboard Tutorial](#)

PROS & CONS

PROs	CONs
- Intuitive and easy to navigate - Can draw freehand - Room for creativity	- You can't add media content such as music and videos - Easy to clear the board or accidentally delete someone else's work - Limited number of active collaborators: 50

Google Docs

Google Docs is a free Web-based application in which documents and spreadsheets can be created, edited and stored online.

WHY SHOULD YOU USE IT?

It is one of the most popular tools for working online but maybe you have never used it for an online activity because it does not have many features.

There are many things that can be done in a Googledocs! Users of Google Docs can import, create, edit and update documents and spreadsheets in various fonts and file formats, combining text with formulas, lists, tables and images, while many people can work in the same document. If you do not have a lot of time for a brainstorming session or a concrete part of an activity in which participants should write something, Google Docs is the most convenient tool for those situations, as everyone knows how to use it.

LINKS OF EXISTING TUTORIALS
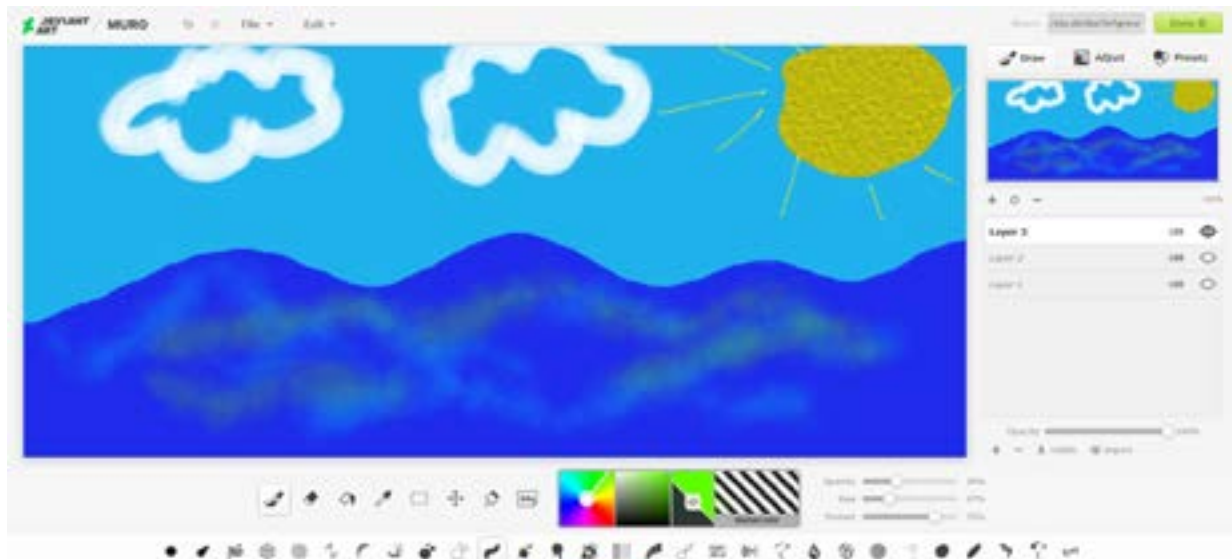
- Beginner's Guide to Google Docs

PROS & CONS

PROs	CONs
- Easy to use and share - Integration with other Google Drive tools - You do not need to register for collaborating in a doc	- Not creative or innovative - You can't organize the information as you wish - Privacy - No possibility to visualize

SCREENSHOTS

Discord screenshot

Gathertown screenshot

FEATURES CHARTS

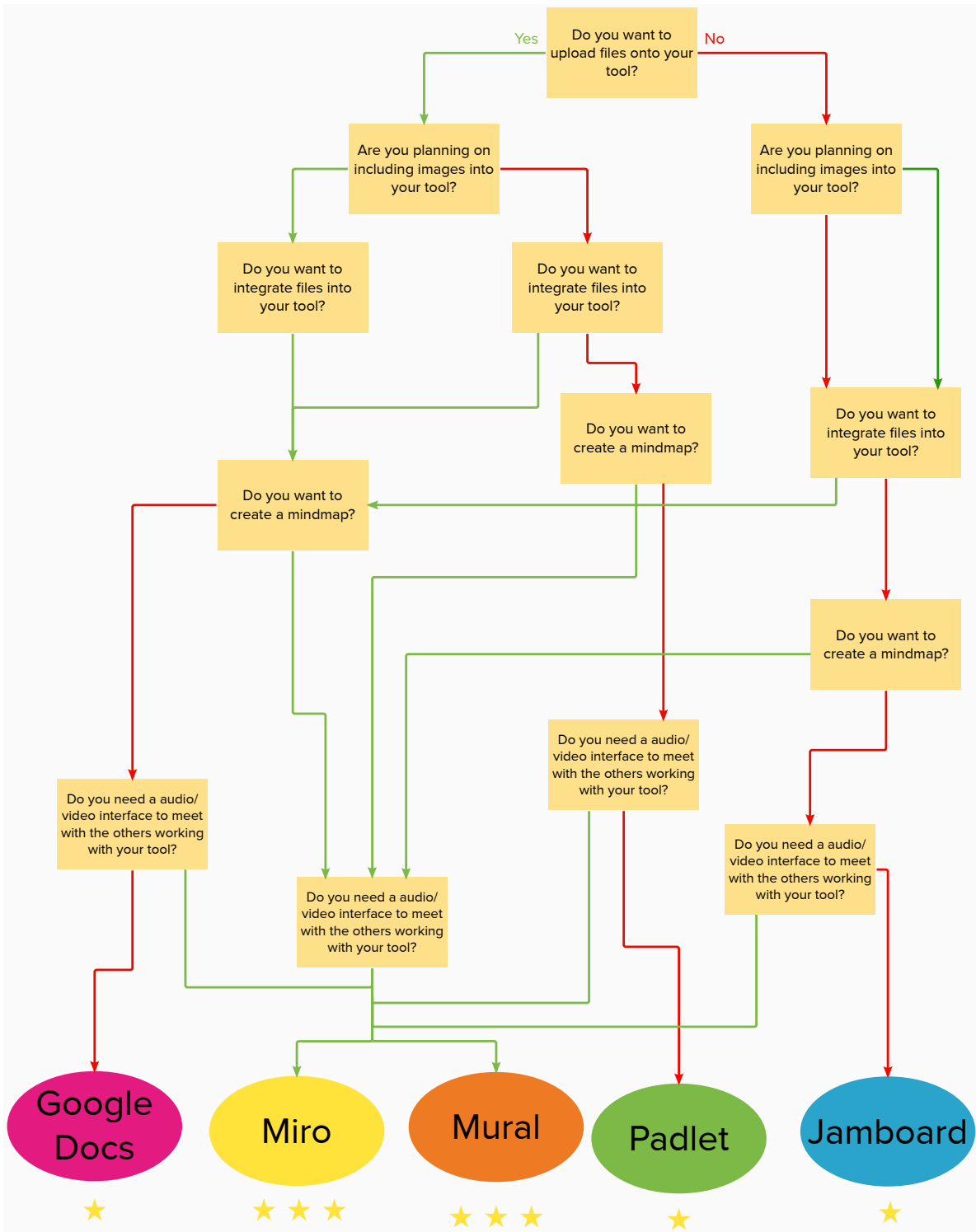|	EASY TO USE?	INTERACTIVITY LEVEL / ENGAGEMENT OF THE AUDIENCE	ABILITY TO UPLOAD FILES	LEVEL OF CUSTOMIZATION	POSSIBILITY OF MINDMAPPING
MIRO	***	***	X	****	X
MURAL	***	***	X	****	X
PADLET	*	**	X	***	
JAMBOARD	*	**		*	
GOOGLE DOCS	*	*	X	**	
	Stars from 1 being easy to 5 being difficult	Stars from 1 being easy to 5 being difficult		Stars from 1 being easy to 5 being difficult	

	INTEGRATION OF IMAGES	INTEGRATION OF FILES	ABILITY TO MEET WITH AUDIO/VIDEO INTERFACE	FREE VERSION
MIRO	X	X	X	Possibility to have only 3 editable boards
MURAL	X	X	X	Only 12 people can have access to your mural at one time
PADLET				
JAMBOARD	X			Free - Google suite
	X	X		Free - Google suite

FLOWCHARTS / LOGIGRAMS

Do you want to upload files onto your tool?

Yes — Are you planning on including images into your tool?

No — Are you planning on including images into your tool?

Do you want to integrate files into your tool?

Do you want to integrate files into your tool?

Do you want to integrate files into your tool?

Do you want to create a mindmap?

Do you want to create a mindmap?

Do you want to create a mindmap?

Do you need a audio/video interface to meet with the others working with your tool?

Do you need a audio/video interface to meet with the others working with your tool?

Do you need a audio/video interface to meet with the others working with your tool?

Do you need a audio/video interface to meet with the others working with your tool?

Google Docs ★

Miro ★ ★ ★

Mural ★ ★ ★

Padlet ★

Jamboard ★

QUIZZES AND POLLS

Several digital tools exist to help you diversify the content of your activities and make them more interactive.

They almost all have a free version, even though the basic free version has fewer options. Nonetheless, they have helpful options and features you can use for your activities.

In this chapter of the guide you will find tips on how you can create quizzes and pools during your activities as well as more details on how you can use them with the help of tutorials.

At last, a list of PROs and CONs for each of them will help you to choose the most appropriate tool for your activities.

Kahoot

Kahoot is a free game-based learning platform that makes it fun to learn and easy to create, share and play learning games or trivia quizzes in minutes. It was created in 2012-2013.

Kahoot games can be played anywhere, in person or virtually, using any device with an internet connection. It is a very popular tool and it is very easy to learn how to use it. You will not need a lot of time to explain to your audience how the tool works.

WHY SHOULD YOU USE IT?

Kahoot is really interesting to use to create engagement among the participants of your activities. You can also find many existing quizzes directly on Kahoot if the topic you want to address has already been covered or create your own. All the participants can replay directly on their phone and at the end of the quizz the person who won the game will appear on the screen. You can use Kahoot for activities like Euroquizz or Discovering other languages to help the participant to engage and think on the subject of the topic you present in a fun and interacting way. You can also propose a Kahoot at the beginning of your activities to engage a debate on a subject for example as an ice-break-game or during a speed-meeting activity.

LINKS OF EXISTING TUTORIALS

- How to create a kahoot - tutorial

- Kahoot! tutorials | Help resources

PROS & CONS

PROs	CONs
- A well known tool - Easy creation of quizzes - Easy to use for the participants - Existing quizzes available on the platform to almost every subject	- Limited question options in the free version - Need of 2 screens for the participants (computer to see the questions and phone for the answers) - participants would all need their own smartphone or mobile device, or they have to team up

Wooclap

Wooclap is a tool you can use to create a live pool and identify trends in a few moments. It was created in 2014 for distance learning and face-to-face teaching but it can be very useful also for your activities. As for Kahoot the audience interacts easily through their phone to check if they have understood the subject or knowledge you want to share during your activity.

WHY SHOULD YOU USE IT?

In the free version you can have an instant feedback of your pool even if you have a limited number of questions you can create. If you need to have a quick reply to an answer during an activity online, wooclap is the right tool ! There are different features like word cloud or standard multiple choice questions so you can choose what is best for your activity.
You can use it as a facilitating tool for activities like Language Tandem, Euroquizz or Country Meeting to help participants to memorize contents. It can be adapted for all activities when you need to reach at the same time the audience's attention on one issue and start a discussion using the real-time vote results.

LINKS OF EXISTING TUTORIALS

- DEMO: Wooclap in 3 simple steps

PROS & CONS

PROs	CONs
• A large range of question options	
• Allows more creativity compared to Kahoot	• Limited number of questions per presentation in the free version
• Easy to use for the participants	
• Exportation of the participants answers	• Design for teaching sector especially for primary and secondary schools
• Integration in other tools like Canva, Powerpoint presentation, Google Slide or Keynote	

SIMILAR TOOLS

If you want to look at similar tools, we suggest checking Meeting Pulse and Vevox.

Mentimeter

Mentimeter is an Audience Engagement Plateform with easy-to-use features perfect to impress and captivate your audience. You can create presentations directly on the app and collect data, pools and opinions from participants to increase the engagement while having fun..

WHY SHOULD YOU USE IT?

In the free version the quizz audience is limited to 2000 users but the number of presentations you can create is unlimited. You can create 5 quiz type slides and 2 questions type slides per presentation. You get access to all the different question type slides like multiple-choice questions to let your audience vote, Word Cloud based on your audience's impressions or Quiz competition to energize the participants.

If you need to address a multicultural audience, the Translate Mentimeter option can be very useful for your activities; a variety of different languages, including: Spanish, French, German and Portuguese is available.

We suggest using Mentimeter for European Parliament Simulation to introduce the session, present the topic and have direct feedback from the audience. This tool is very useful every time you need to start your activity with some content, easily ask the audience opinion about a topic and open a discussion from the quizz's result; like Cliché and Preconception activity for example.

LINKS OF EXISTING TUTORIALS

- Create an Interactive Mentimeter Quiz

- How To Change Language in Mentimeter

PROS & CONS

PROs	CONs
- Easy-to-use for the facilitator - The audience interacts anonymously - Collect feedback via survey - The Mentimote mode - Perfect for brainstorming	- Some options are not free like question's translation - Creation and modification of the presentation only on the Mentimeter app or website - your participants can only answer the different questions, if you skip through the pages with your own computer, so it can only be used together and not asynchronous

SIMILAR TOOLS

If Mentimeter suits you, maybe you could also find AhaSlide and Beekast useful for your activity.

Slido

Slido is an audience interaction platform with Q&A, polling and quiz features perfect for hybrid or online activities. Slido works with popular video conferencing and presentation platforms and integrates with Webex, Microsoft Teams, PowerPoint, and Google Slides. Since its foundation in 2012, Slido has been used more than 1.8 million times and engaged over 55 million active participants.

WHY SHOULD YOU USE IT?

The Live Q&A feature is perfect to engage participants who are not comfortable to ask questions online. The questions you will choose to answer (turn on the moderation option) will pop up on the top of the list on the presentation and then you can mark them as answered and they will move on the archive. You can choose between different types of pool: open questions, word cloud, rating, multiple choice and survey; and decide if you want to show the result live or not.

There are three modes on Slido : the admin mode to set up an event and manage features, Participants Mode and Present Mode which is how you present Slido to the audience.

So, while you create your quizz, audience pools or Live Q&A for your activity, you can check what the participants will see on their phone and on their computer when they join the activity. Unlike other tools, even if it is the first time you use Slido, you will know how it works before testing it!

If you want to organise an Online Language Café, you can use Slido to help participants to communicate with each other during the small group activity and prepare a quiz with all the questions you would like to ask them

LINKS OF EXISTING TUTORIALS

- How to Create Your First Slido Event | Slido Academy

PROS & CONS

PROs	CONs
• Creation of quizz, live pools and Live Q&A linked to an event	• Limited number of pools (3 per event) in the free version
• Very clear and easy for the facilitator thanks to the Participate Mode and Present Mode	• Very simple design and limited type of template
• Different features	•

Balotilo

Balotilo is a simple tool you can use when you need an online vote. When you need to organise democratic decisions is the tool you want to have ! You can create an election and participants will automatically receive an email with a personal link to vote

WHY SHOULD YOU USE IT?

A personalised voting link will be sent to the audience after you choose all the voting options, for example you can decide if you want an anonymous vote or not, you can select a precise end time and it is designed to reproduce an election more than once. Another useful feature is the possibility to add more than one question to the same voting session and all of them will have three possible answers: yes, for, against, doesn't take part in the vote; or you can choose to have a vote by approval. For the last step, do not forget to have the participants' mailing list to send them the voting link.

We suggest to use Balotilo to vote the amendments during an European Parliament Simulation.

PROS & CONS

PROs	CONs
• Unlimited number of participants • One link per vote and personalized for each participants • Easy to duplicate and modify	• Very essential design • Only useful for voting

SIMILAR TOOLS

You can also check a similar tool for your online vote: Voxvote!

Genial.ly

Genially is an all-in-one online tool to create nice presentations, interactive images, infographics, files, quizzes, etc. and enrich them with interactivity and animation effects in seconds.

WHY SHOULD YOU USE IT?

Genial.ly is a tool enabling facilitators to create interactive and animate material and presentations. It enables you to create or to use templates of interactive presentations, games for free and encourages you to be more creative. You can also create a simple quiz with an unlimited number of questions and all the steps are enriched with animation.

Importing existing quizz or presentations is only possible with a premium account, but with the free version, you can choose between a large number of features and creative games to boost participation during an online activity like Our school, our city, our heritage. If you need to catch the attention of your audience or if you want to work on participants' creation, Genial.ly is the right tool to choose!
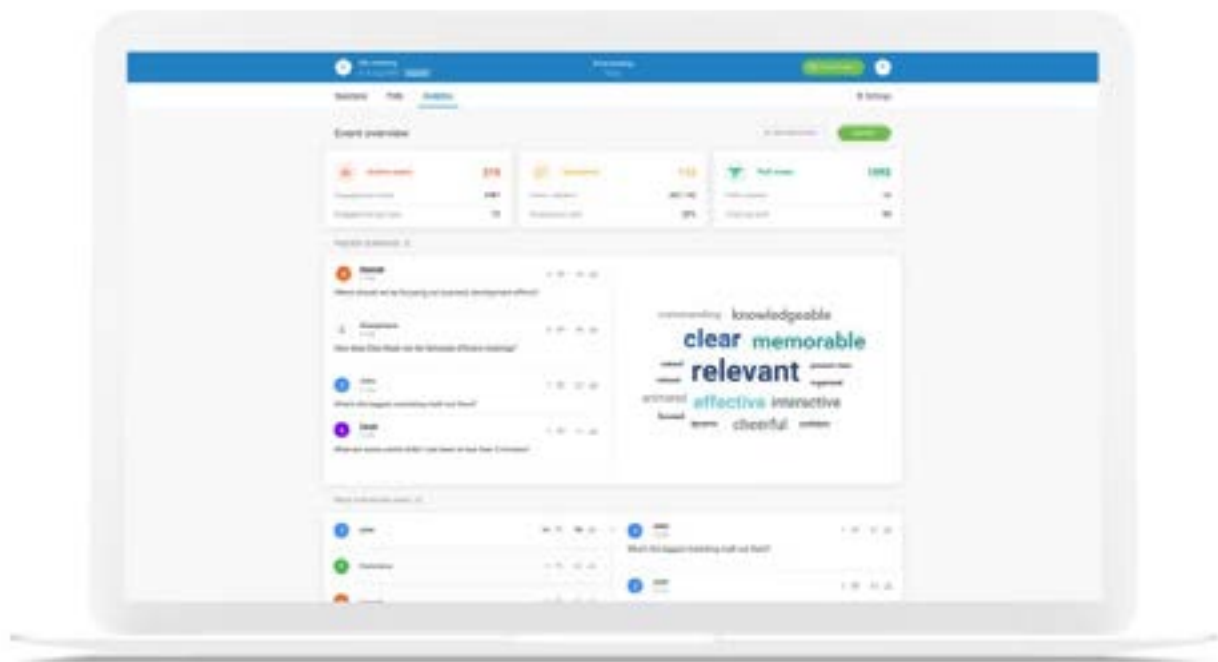
LINKS OF EXISTING TUTORIALS

• What is Genially?

PROS & CONS

PROs	CONs
• Very large number of template and creative feature • Use of visual communication • Interactive and easily catch audience attentio	• Not very simple to create • Data and presentation import only with premium version

SCREENSHOTS

Slido screenshot

Wooclap screenshot

intercultural meetings, online

FEATURES CHARTS

	EASY TO USE/ LEARNING CURVE	INTERACTIVITY LEVEL / ENGAGEMENT OF THE AUDIENCE	CREATION OF PRESENTATION	MULTIPLE CHOICES QUESTIONNAIRES (+TRUE/FALSE)	POLLS/ VOTING SYSTEMS	WORDLCLOUDS / OPEN QUESTION	RANK PROPO- SITIONS
KAHOOT	**	***		X		X	
WOOCLAP	***	****	X	X	X	X	X
GENIAL.LY	****	***	X				
SLIDO	***	*		X	X	X	
BALOTILO		*			X		
MENTIMENTER	***	****	X	X	X	X	X

Stars from 1 being easy to 5 being difficult   Stars from 1 being easy to 5 being difficult

	PIN ON AN IMAGE	CREATION OF INFOGRAPHY	CREATION OF A GAME	IMPORT PRE- SENTATION	EXPORTS PARTICI- PANTS' ANSWERS TO THE QUESTIONS	POSSIBILITY TO LIKE THE ANSWERS OF OTHER PAR- TICIPANTS	FREE VERSION
KAHOOT			(X)				MCQ and true or false
WOOCLAP	X		(X)	X	X	X	Up to 1 000 participants Unlimited event / presentation. Up to 2 questions per presentation All kind of questions available
GENIAL.LY		X	X	X			Almost every fea-tures is accessible but for some of the existing templates
SLIDO					X		Up to 100 participants Unlimited Audience Q&A 3 polls per event
BALOTILO							Creation of an account to create a vote/election. For hundred of participants.
MENTIMENTER	X		(X)		X	X	Unlimited audience + Unlimited presentations + Up to 2 question slides + Up to 5 quiz slides

FLOWCHARTS / LOGIGRAMS

Check-List: Quizzes and Polls

	Kahoot	Wooclap	Genial.ly	Slido	Balotilo	Mentimeter
You can create and import a presentation	✗	✓	✓	✗	✗	✓
Multiple choices questionare and true/false questions	✓	✓	✗	✓	✗	✓
polls / voting system	✗	✓	✗	✓	✓	✓
word cloud / open questions	✓	✓	✗	✓	✗	✓
rank propositions	✗	✓	✗	✗	✗	✓
you can pin on a image	✗	✓	✗	✗	✗	✓
you can build your own game	✓	✓	✓	✗	✗	✓
save your participants answers	✗	✓	✗	✓	✗	✓
your participants can like each other's questions	✗	✓	✗	✗	✗	✓

OTHER TOOLS

These presentation tools would be useful for activities such as Linguistic Learning: Discovering other languages; Our school, our city, our heritage; or Country Meeting in which participants need to show or present something to others. The most convenient characteristic of the three options presented here, is that people can work simultaneously in the same presentation.

From the easier to use, to the most difficult one, we recommend:

Google Slides

Google Slides is an online presentation app that lets you create and format presentations and work with other people. It is really popular and super easy to use.

TUTORIAL

- Complete Beginner's Guide to Google Slides

Canva

Canva is a free graphic design platform that allows you to edit photos without extensive photo editing knowledge or experience. You can use it for creating a presentation but much more! Based on templates, you can create any media design with Canva.

TUTORIAL

- How To Use Canva For BEGINNERS! [FULL Canva Tutorial 2021]

Prezi

Prezi is a web-based tool for creating presentations in a unique way to present information. It replaces supposedly traditional presentation software, highlighting its transitions which moves from one part to another of a big canvas.

TUTORIAL

- How to make a presentation in Prezi | Basic Walkthrough
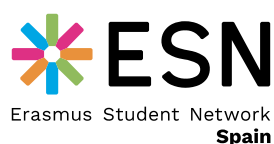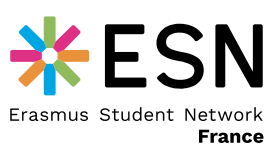
FEATURES CHARTS

	EASY TO USE / LEARNING CURVE	ATRACTIVENESS OF PRESENTATIONS	EASINESS FOR SHARING PRE-SENTATIONS	POSIBILITIES WITH THE FREE VERSIONS
GOOGLE SLIDES	*	**	*	Free
CANVA	**	****	***	Free but premium version has more resources
PREZI	***	*****	***	Free but premium version has more resources

In this guide we have presented different tools' options that a youth organization could need for doing an intercultural online activity: to connect, to brainstorm, do quizzes and polls or do presentations.

Is it important to remark that there are so many possibilities out there, we have just presented the more suitable ones aligned with the activities proposed in the pedagogical guide. Nevertheless, your youth organization may have other needs. Because of that, we encourage you to look for the tool that better adapts your activity and participants.

To further help you in the organization of online intercultural activities, the IMO consortium also created a pedagogical guide to help you with ideas of activities and a communication kit to help you motivate future participants (available in July 2022).